Order summary

Through this option, you can aggregate orders quantities and values across multiple orders. You can use the row and column dividers.

Order summary is created for orders with processing status "Submitted", "Approved", "Disapproved", "Confirmed", "Locked", and it includes active orders, active orderlines, and active sizes.

To create the order summary, select the orders you want then click the button, the following window appears:

				T1-STUDIO (DOC) - WINTER COLLECTION	O,		×
T	Orders	Order Reference : Allas :	La Save All Orders +	Orders Summary			×
~~~ E	8	11111.5HOP01-415738	Custom	* PROVIDE A LIST OF ORDER REFERENCES (ONE ORDER REFERENCE PER LINE) 11111-SHOP01-415738 11111-SHOP01-272854			
COLLECTIONS		11111-SHOP01-727854	Custome				
		11111-5HOP01-515069	Customy				le.
		11111-SHOP01-307697	Custome	- MELDS Select		v	
₩ POHILCASTS		11111-SHOP01-995685	Custome	Field is required			
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a C	2 Orders 1	11111,SUMBOL 374510	Ci anne	CLOSE GENERATE			

Select the fields you want to include in the summary then click **Generate**, the summary appears as shown in the below example:

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T	Orders	Adventure - No	Save All Orders +		Order	s Summary		×
ZZ TAVORITES	9	11111-SHOP01-415738	Custome	HIDE SETTINGS	Available fields			
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		11111.SHOP01-307697	Custome	ARTICLE NUMBER	9181	Athletics 0	Running 8600	
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Ċ		11111-SHOP01-792937	Custome		87990	U	28900	
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(B) ≣ 1		11111-SHOP01-343902	Custome					
Q. 18	2 Orders :	11111.5H001.374515	C185543		CLOSE	BACK		

The total quantities for orders are aggregated based on the selected attributes. You can click the arrow next to the attributes and select the values you want to include in the summary. You can click **Hide Settings** to hide the selected row and column dividers.