

# Request to add colorway

You can add a request to add colorway of an article. The article name is copied and cannot be updated. To do so, follow these steps:

1. Right-click the article you want then select “Request to add colorway”, the following window appears:

← Add Request ×

\* ADDITIONAL COMMENTS  
Additional Comments is required

\* APPROXIMATE UNITS  
Approximate Units is required

\* COMP STYLE ARTICLES 5520  
Comp Style Articles 5520 is required

\* GENDER  
Select Gender is required

\* ARTICLE NAME  
Tshirt

ADD ATTACHMENTS  
Drag & drop file here

CANCEL SAVE AS DRAFT SAVE

2. Enter the request attributes,
3. Add attachments, if you want,
4. Select whether you want to save the request as a draft or as a new request by clicking the respective button.

The request thumbnail appears as shown in the below example:



Requests can then be approved or rejected.

**Note:**

- If the catalog is configured to copy the article price, the price of the original article is copied into a configured request attribute (MSRP) and the value cannot be updated.