User group details

To view the user group details, click its record or select "View record" from the Actions menu next to it, its details are displayed as shown in the below example:

User Group Users		
Sellers Group Active		1 5 C
ld 1	Account Id 2	
Account Name Emerging Market	Name Sellers Group	
• Active	Created Date	
Updated Date © Aug 5, 2020	Created By rasha.saeed@trasix.com	
Updated By @trasix.com		

Seller group details are displayed, such as the account name, status, and the user who created the group. To view the list of users in the group, go to **Users** tab, the following page appears:

C of 2 Selected	i c
ld ⇔ User Id ⇔ User Name ⊕ Status ⇔ Updated Date ∽	
2 3 Seller1 • Active C Aug 5, 2020	
1 2 TW-Seller • Active C Aug 5, 2020	
	6

Users in the selected group are listed, for each one, the Id, user name, status and updated date are displayed.



Edit Record	×
Users TW-Seller × Seller1 ×	
	CANCEL SAVE

Select the user you want, only users that belong to the account to which the group is assigned are displayed. Click **Save**.