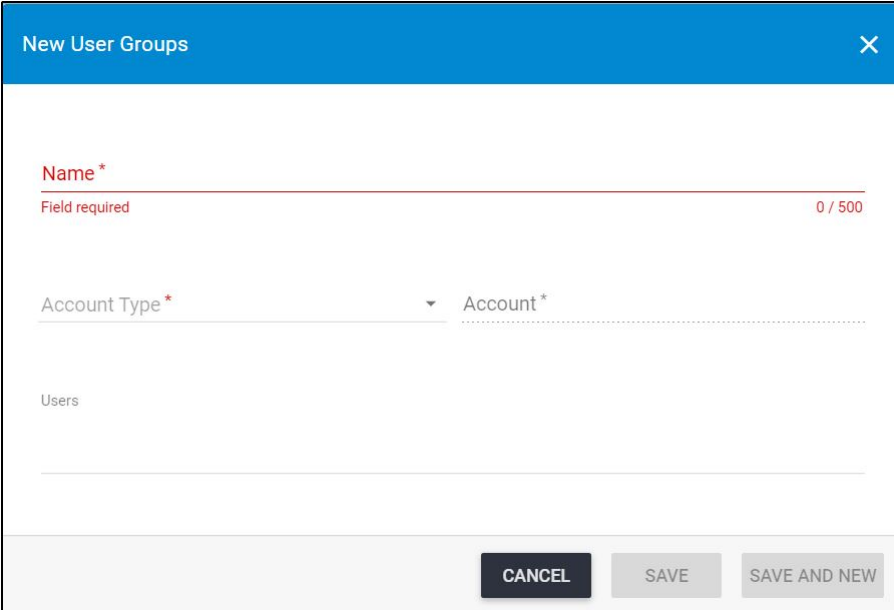


Add user group

To add a user group, follow these steps:

1. Click , the following window appears:



The screenshot shows a dialog box titled "New User Groups" with a close button (X) in the top right corner. The dialog contains three main input sections:

- Name***: A text input field with a red "Field required" error message and a character count of "0 / 500".
- Account Type***: A dropdown menu currently displaying "Account*".
- Users**: A section for selecting users, which appears to be empty in the screenshot.

At the bottom of the dialog, there are three buttons: "CANCEL", "SAVE", and "SAVE AND NEW".

2. Enter the user group name,
3. Select the account type, whether it is a buyer or a seller,
4. Select the account you want from the type you selected in the previous step,
5. Select the users you want to add,
6. Click **Save and New** to add the user group and open a new window or **Save** to add it and close the window.