Users

To view the list of seller users, go to the **Users** tab, the following window appears:

First Name 0 Email 0 Designation 0 Status 0 Update Date ~ Active Rasha Admin Admin Active ID Jun 17, 2022 ID Jun 17, 2022 ID Jun 17, 2022 GBL Sales person Active ID Jun 17, 2022 ID Jun 17, 2022 ID Jun 17, 2022		0 of 2 Selected				: C
	First Name 🗧 🛛 Email 🗘		Designation 🗘	Status ‡	Update Date ~	Actio
GBL Sales person Active 🛱 Jun 17, 2022	Rasha		Admin	Active	🗔 Jun 17, 2022	
	GBL		Sales person	Active	🖾 Jun 17, 2022	

Users added to the selected seller are listed along with the email, designation, status, and updated date.

To change the user account, select the user you want then click $\stackrel{\clubsuit}{\Longrightarrow}$, the following window appears:

Change Account		×
Account Type*	 Account* 	
	CANCEL	SAVE

Select the account type then select the account of this account type to which you want to change the user.

To view the user details, click its record or select View record from the Actions menu next to it, its details are displayed as shown in the below example:

User	Notifications	Catalog Access	Privacy Policy	Notification Types			
Global S	eller Active				ĩ	5 C	
Id				Account Id			
20				9			
Account N Global selle				Account Type Id			
Account 1	Туре			First Name			
Seller				Global			
Last Nam Seller	e			Email			
Seller							
User Nam	e			Phone			
global_selle	er						
Country C	ode			Country			
AE				United Arab Emirates			
City				Designation			
				Admin			
Departme	nt			Status		U	/

User details are listed such as account name, type, email, and country, etc. For more information, refer to "<u>Users</u>".