Delete order type
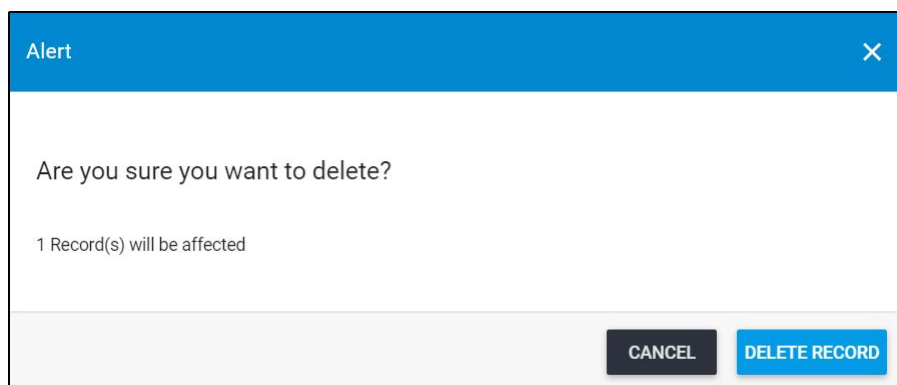
To delete order types, follow these steps:

1. Select the order type you want to delete by following any of these methods:

   - Select "Delete Record" from the Actions menu next to the order type you want to delete,
   - Click the checkbox on top of the records to select all order types then click the **Delete** button,
   - Click the checkbox(es) next to the order types you want then click the **Delete** button,

   The following message appears showing the number of selected records:

2. Click **Delete Record** to confirm deleting the order type. Its status changes to "Inactive". You can activate the order type by following the steps mentioned in "[Activate order type](#)".