

## View order details

You can view the order details, order lines, rejected order lines, files and notifications. To view order details, click the order or select “View Record” from the Actions menu next to the order you want, the following page appears:

Order

Order Lines

Rejected Order Lines

Files

Notifications

Bulk Order 3

Active

<b>Id</b> 3	<b>Order Reference</b> Bulk Order 3
<b>Order Type Id</b>	<b>Order Type</b> (blank)
<b>Seller Id</b> 10	<b>Customer Reference</b> Ref1
<b>Customer Name</b> Customer A	<b>Customer Code</b> 11111
<b>Location Id</b> 2,005	<b>Location Name</b> Shop 1
<b>Location Code</b> SHOP01	<b>Price Group Name</b> Wholesale Price
<b>Currency Code</b>	<b>Order Process Status</b>

Order details are displayed such as Id, order reference, customer name, and location name, etc. You cannot update any of the displayed information.

The following sections discuss how to view order lines, rejected order lines, files, and notifications.