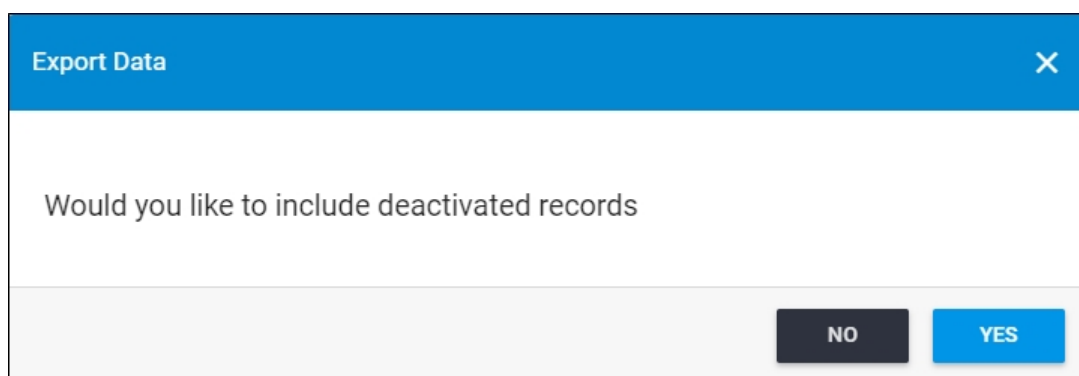


## Export order lines

You can export the order lines of any of the orders to an Excel file and save it to your computer. To do so, select “Export Order Lines” from the Actions menu next to the order you want, the following message appears:

A dialog box titled "Export Data" with a close button (X) in the top right corner. The main text asks "Would you like to include deactivated records". At the bottom right, there are two buttons: "NO" (dark grey) and "YES" (blue).

Export Data

Would you like to include deactivated records

NO YES

Click **Yes** if you want to include deactivated records in the Excel file or click **No** otherwise. The file is downloaded automatically to your computer.