

# Update consolidation template

## Note:

- Only consolidation templates that are not used before for consolidating orders can be updated. If the consolidation template is used, edit options are deactivated.

To update a consolidation template, follow these steps:

1. Select “Edit Record” from the Actions menu next to the template you want or view the consolidation template then click , the following window appears:

The screenshot shows a dialog box titled "Update Consolidation Template". It contains the following elements:

- Name \***: A text input field containing "Consolidation 1".
- Consolidation Plugin**: An empty text input field.
- Output Field**: A section containing several tags, each with a close button (x):
  - Price x
  - Size x
  - Size Index x
  - Customer Location Code x
  - Customer Required Date x
  - Customer Reference x
  - Article Name x
  - Article Number x
- Buttons**: Three buttons at the bottom: "CANCEL", "SAVE", and "SAVE AND NEW".

2. Update any of the displayed information,
3. Click **Save** to save the changes.