

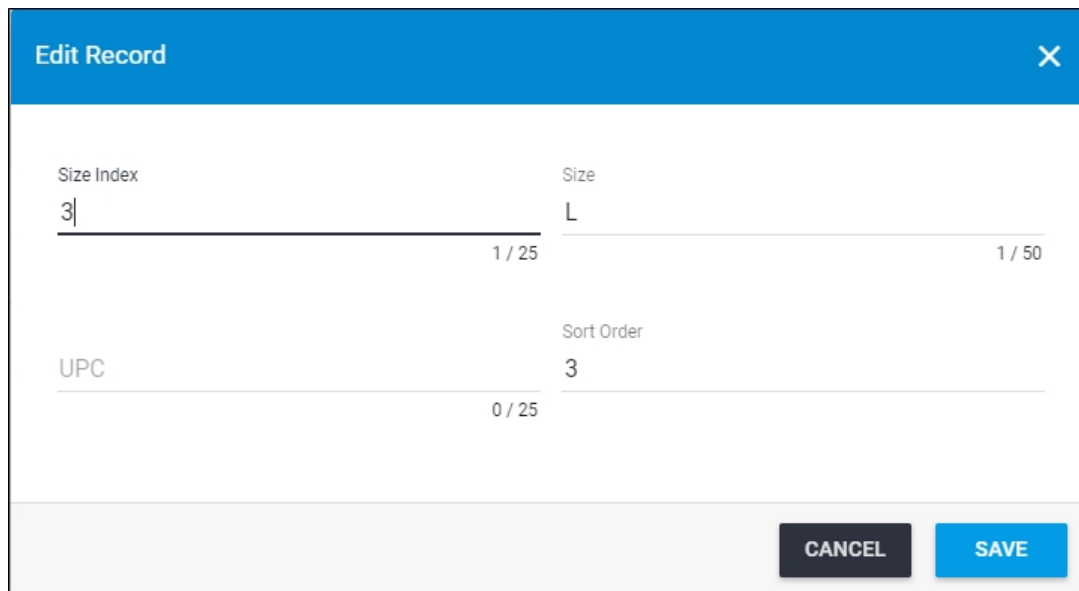
## Update Size

### Note:

As mentioned in the previous section, if the “External Change Management” flag is activated and there is at least one locked article, the whole catalog is locked and you cannot update sizes of any of the articles.

To update a size, follow these steps:

1. Select “Edit Record” from the Actions menu next to the size you want, the following window appears:



The screenshot shows a dialog box titled "Edit Record" with a close button (X) in the top right corner. The dialog contains four input fields arranged in a 2x2 grid:

- Top-left: "Size Index" with the value "3" and a "1 / 25" indicator.
- Top-right: "Size" with the value "L" and a "1 / 50" indicator.
- Bottom-left: "UPC" with an empty field and a "0 / 25" indicator.
- Bottom-right: "Sort Order" with the value "3".

At the bottom right of the dialog, there are two buttons: "CANCEL" (dark grey) and "SAVE" (blue).

If the article is locked and the “External Change Management” flag is not activated, the window appears as shown below:

### Edit Record ✕

Size Index	Size
<input type="text" value="2"/>	<input type="text" value="L"/>
1 / 25	1 / 50
UPC	Sort Order
<input type="text"/>	<input type="text" value="3"/>
0 / 25	
Article is Locked, Please Provide Reason for Update *	
<input type="text"/>	
0 / 2000	

You need to enter the reason for adding the size.

2. Make the necessary changes to any of the displayed information,
3. Click **Save**.