

## Delete images

To delete images, follow these steps:

1. Select the images you want to delete by following any of these methods:
  - Select “Delete Record” from the Actions menu next to the image you want to delete,
  - Click the checkbox on top of the records to select all images then click the **Delete** button,
  - Click the checkbox(es) next to the images you want then click the **Delete** button,

The following message appears showing the number of selected records:



2. Click **Delete Record** to confirm deleting the image. Its status changes to “Inactive”.

You can activate deleted images by selecting “Activate Record” from the Actions menu or selecting the inactive images then clicking ↶.