Article details

You can view and update article details and assign delivery dates, images, resources to articles. You can also define the sizes and prices for articles. You can also view any changes that were done on the article status or number.

To view the articles details, click the article record or select "View Record" from the Actions menu next to it, the article details are displayed as shown below:



This tab displays the article details such as article number, model number, article name, and replacement number in case there is another article that replaces this one, the article status, and whether the article is locked or not, etc. It also lists the attributes and their values, the user who created and updated the article and the creation and update dates. The sequence in which attributes are displayed is specified at the catalog level. This is managed by the Trasix Support team.

You can edit the article details by clicking



For inactive articles, a few tabs are activated, such as delivery dates, sizes, history, and related. The other tabs cannot be viewed or activated.

For articles added to inherited catalogs, the article details page appears as shown below:



You can un-assign the article to the selected catalog by clicking (-).

The following sections discuss how to assign delivery dates, add resources and images to articles, and specify the sizes and prices among other actions.