

## Delete allocation group

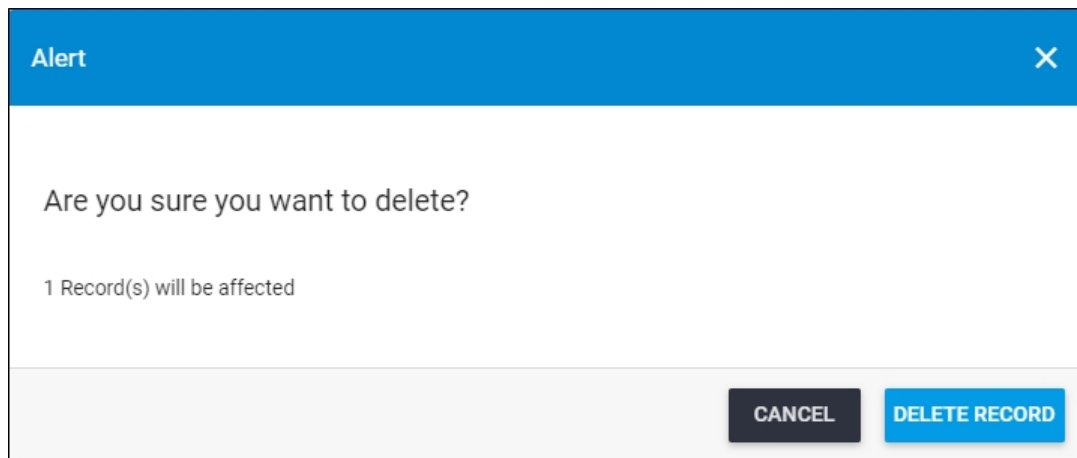
### Note:

- You can only delete an active allocation group.

To delete allocation groups, follow these steps:

1. Select the group you want to delete by following any of these methods:
  - Select “Delete Record” from the Actions menu next to the group you want to delete,
  - Click the checkbox on top of the records to select all groups then click the **Delete** button,
  - Click the checkbox(es) next to the group you want then click the **Delete** button,

The following message appears showing the number of selected allocation groups:



You can click **Cancel** to keep the records.

2. Click **Delete Record** to confirm deleting the groups. The allocation group status changes to “Inactive”.

You can activate the allocation group by following the steps mentioned in “[Activate allocation group](#)”.