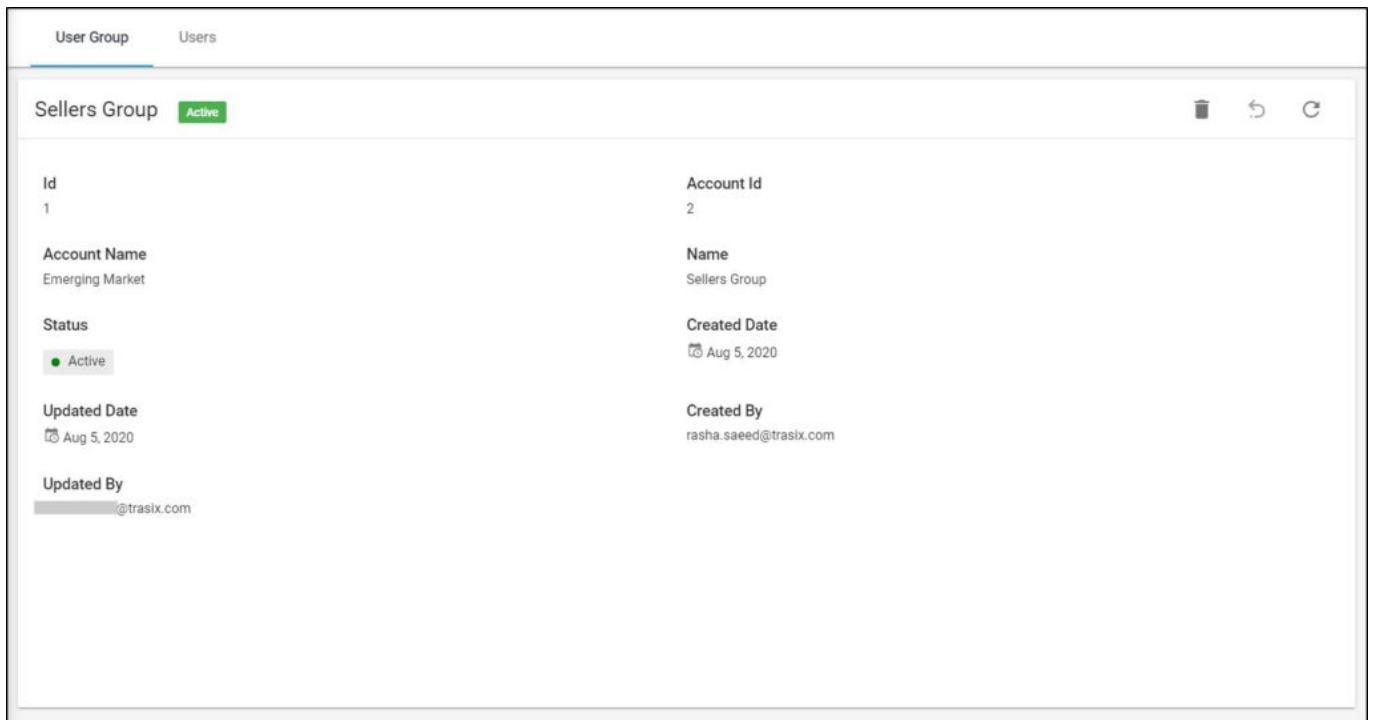


User group details

To view the user group details, click its record or select “View record” from the Actions menu next to it, its details are displayed as shown in the below example:



The screenshot shows a web interface for 'User Group' details. At the top, there are two tabs: 'User Group' (selected) and 'Users'. Below the tabs, the group name 'Sellers Group' is displayed with a green 'Active' status indicator. To the right of the group name are three icons: a trash can, a refresh icon, and a share icon. The main content area is divided into two columns of details:

Id 1	Account Id 2
Account Name Emerging Market	Name Sellers Group
Status ● Active	Created Date 📅 Aug 5, 2020
Updated Date 📅 Aug 5, 2020	Created By rasha.saeed@trasix.com
Updated By [redacted]@trasix.com	

Seller group details are displayed, such as the account name, status, and the user who created the group. To view the list of users in the group, go to **Users** tab, the following page appears:

User Group		Users		
0 of 2 Selected				
Id	User Id	User Name	Status	Updated Date
<input type="checkbox"/>	2	3	Seller1	Active Aug 5, 2020
<input type="checkbox"/>	1	2	TW-Seller	Active Aug 5, 2020

Users in the selected group are listed, for each one, the Id, user name, status and updated date are displayed.

To add a new user, click  , the following window appears:

Edit Record
×

Users

TW-Seller
×

Seller1
×

CANCEL

SAVE

Select the user you want, only users that belong to the account to which the group is assigned are displayed. Click **Save**.