

Request details

To view any of the requests, click its record or select “View Record” from the Actions menu next to it, the request details appears as shown below:

RequestParticipantsAttachments

668165Active

Id

13,984

Channel Id

Article Number

1373550-001

State

Approved

Updated Date

Aug 11, 2022

Updated By

1,066

Updated By User Name

Catalog Name

Object Id

668,165

Channel

(blank)

Status

Active

Created Date

Aug 11, 2022

Created By

1,066

Created By User Name

Catalog Code

239

Request Type

Request details in addition to the suggested change are displayed and you can view the list of users who participated in the request by going to the **Participants** tab as shown in the below example:

Request					
Participants					
Attachments					
<div> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> 0 of 1 Selected </div>					
User Id	User Name	Status	Updated Date	Updated By User Name	Actions
<input type="checkbox"/> 1066		Active	Aug 11, 2022		

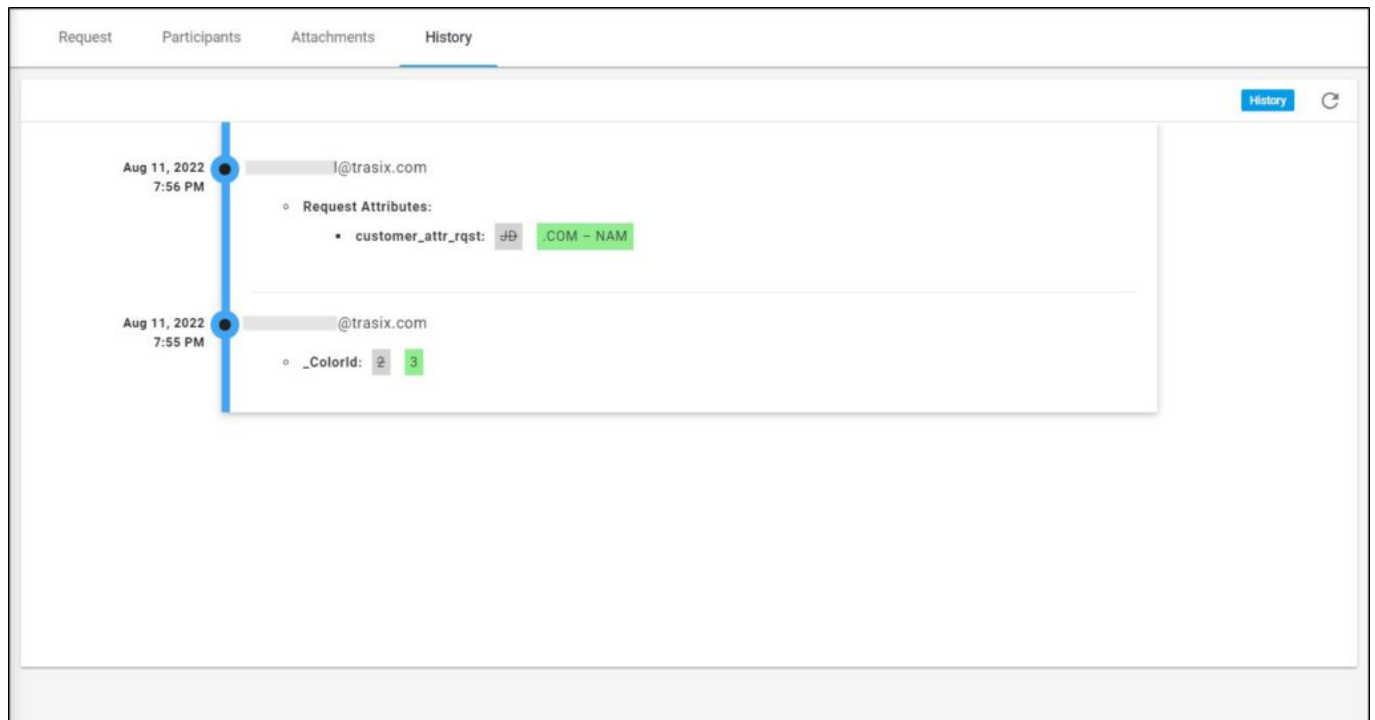
The list of users who participated in the selected request is displayed, for each one, the user Id, status, and updated date and updated by username are displayed. You can also endorse your own requests in T1 Studio and a new record is created in the above page for each endorsement. You can delete any of the participants or requests and these changes are reflected on T1 Studio.

You can also view attachments added to the request through the **Attachments** tab as shown in the below example:

Request Participants Attachments						
<div> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> 0 of 1 Selected </div>						
Id ↕	File Name ↕	File Path ↕	Status ↕	Updated Date ↕	Updated By ↕	Actions
<input type="checkbox"/> 432	.jpg	https://	Active	Aug 17, 2022	1,066	

You can view any of the attachments, download it, or delete it by using the required action from the actions menu.

If the request type is for adding a new article another tab appears to view the changes done on requests as shown in the below example:



Changes done to the selected article are displayed as a timeline, mentioning the date, time, and the user who performed the change. You can click the **Refresh** button to refresh the list.