

## View order lines

To view the order lines, follow these steps:

1. Go to **Order Lines** tab, order lines that are accepted are listed as shown below:

Order							
Order Lines							
Rejected Order Lines							
Files							
Notifications							
<div><input type="checkbox"/> <input type="checkbox"/> 0 of 3 Selected</div>							
Article Id	Delivery Date	Total Quantity	Total Current V...	Is Active	Status	Updated Date	Actions
<input type="checkbox"/> 113311	Feb 1, 2019	50	21,000	● Active	● Active	Oct 29, 2018	⋮
<input type="checkbox"/> 119911	Feb 1, 2019	60	36,000	● Active	● Active	Oct 29, 2018	⋮
<input type="checkbox"/> 121212	Feb 1, 2019	180	25,200	● Active	● Active	Oct 29, 2018	⋮

Articles added to this order are listed, for each one the delivery date, total quantity, total current value, order line status and updated date are displayed according to the columns you have chosen to show using the Column chooser.

Order lines with Zero quantity are also listed in the page but they will be excluded when the order is submitted. If the article segmentation is invalid, the order line will be active with a status as shown below:

Order <b>Order Lines</b> Rejected Order Lines    Files    Notifications						
<input type="checkbox"/>				0 of 2 Selected		
Article Id	Delivery Date	Total Quantity	Is Active	Status	Actions	
<input type="checkbox"/> 22222	Jan 1, 2021	70	<span>Active</span>	<span>Article segmentation is deactivated, Allocation criteria failed</span>		
<input type="checkbox"/> 11111	Jan 1, 2019	20	<span>Active</span>	<span>Article Delivery Date is deactivated</span>		

2. Click the article you want to view or select “View Record” from the Actions menu next to it, the following page appears:

Order Line    Sizes    VAS	
82 <span>Active</span>	
Id 14	Order Id 3
Order Reference Bulk Order 3	Consolidation Reference
Article Id 113311	Article Name (blank)
Article Number (blank)	Delivery Date Feb 1, 2019
Availability From Never	Availability To Never
Initial Price 420	Current Price 420
CRD	Total Quantity

The order line details are displayed such as Id, order reference, price, and quantity, etc. and you can refresh the information by clicking the **Refresh** button.

3. Go to **Sizes** tab, the sizes you have included in the order file for this article are displayed as shown below:

Order Line   Sizes   VAS						
<div><input type="checkbox"/> <input type="checkbox"/> 0 of 1 Selected</div>						
Size	Size Index	Sort Order	Quantity	Status	Updated Date	
<input type="checkbox"/> 38	2	2	50	Active	Oct 29, 2018	

The ordered sizes of the selected article are listed, for each one, the size index, sort order, quantity, status, and update date are displayed.

4. Go to **VAS** tab, the following page appears:

Order Line    Sizes <u>VAS</u>				
<div> <input type="checkbox"/> <span>▼</span> <span>→</span> <span>0 of 1 Selected</span> <span>⌵</span> <span>⌶</span> <span>⌲</span> <span>↺</span> </div>				
Id ⌵	Vas Code ⌵	Additional Info ⌵	Status ⌵	Updated Date ⌵
<input type="checkbox"/> 3	VAS01	VAS01	● Active	📅 Oct 29, 2018

The VAS code (if any) added to this order line is listed, for each one, its Id, additional information, status and update date are displayed.

Order lines that were rejected by the system due to invalid sizes, quantities, or delivery dates, etc. are listed in a separate tab as discussed in the following section.