

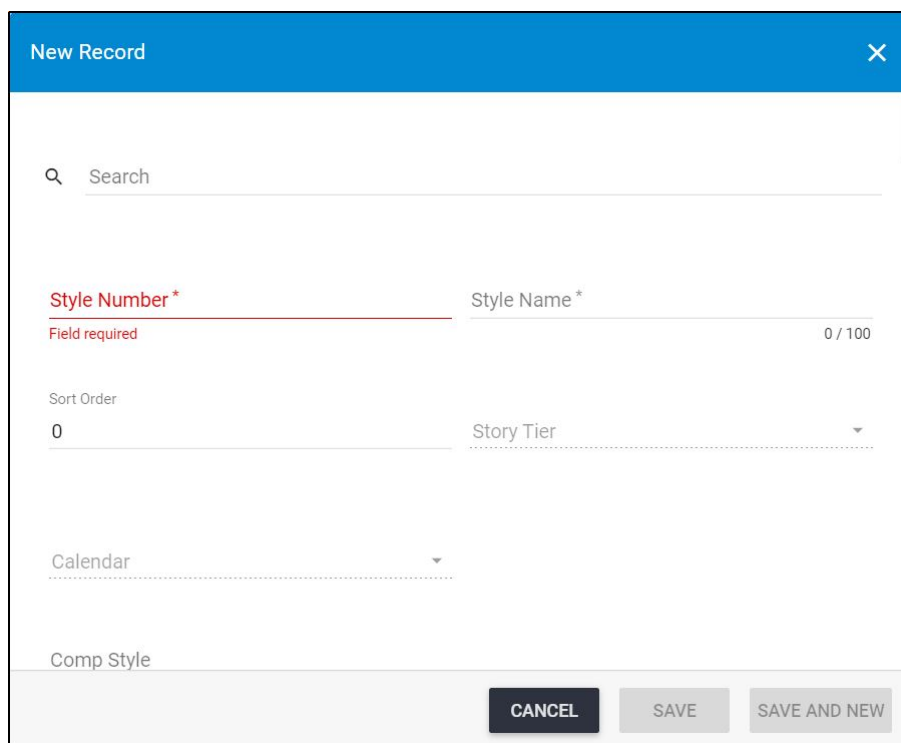
Add colorway

As mentioned before, styles are added to the seller then catalog styles are defined. You can then add a new colorway to an existing style or assign a colorway to the style.

New colorway

To add a new colorway, follow these steps:

1. Select New from the menu, the following window appears:



The screenshot shows a 'New Record' form with a blue header and a close button (X) in the top right corner. Below the header is a search bar with a magnifying glass icon and the text 'Search'. The form contains several input fields: 'Style Number*' with a red underline and 'Field required' below it; 'Style Name*' with a character count '0 / 100' on the right; 'Sort Order' with the value '0'; 'Story Tier' with a dropdown arrow; and 'Calendar' with a dropdown arrow. At the bottom left is a 'Comp Style' label. At the bottom right are three buttons: 'CANCEL' (dark blue), 'SAVE' (light gray), and 'SAVE AND NEW' (light gray).

2. Select the style number to which you want to add the colorway, its name and attributes are populated,
3. Enter the sort order, if you want,
4. Fill the attribute values, the style level attributes cannot be updated. If any of the attributes has a default value, this value is prefilled and can be updated.
5. Enter the name of the colorway,
6. Select whether you want to block the colorway image by clicking the respective slider,
7. Select the retail intro month and retail exit month, each from its field,
8. Select whether you want to allow the retail window to be updated on child catalog,

9. Select the primary color, if you want,
10. Click **Save** to add the colorway and close the window or **Save and New** to add it and open a new window.

Assign colorways

You can assign existing colorways of a style to the catalog by following the below steps:

1. Select Assign colorways from the menu, the following window appears:

Assign Colorways

Search

Style Number* Colorway Number*

Showing first 100 records, start typing to filter more...

Exclusive Account Group*

Master Product Line*

Pack Qty*
Field required

CANCEL SAVE

2. Select the style number, the list of its colorways is populated,
3. Fill the attribute values,
4. Select the retail intro month and retail exit month, each from its field,
5. Click **Save**. The colorway is assigned to the catalog.