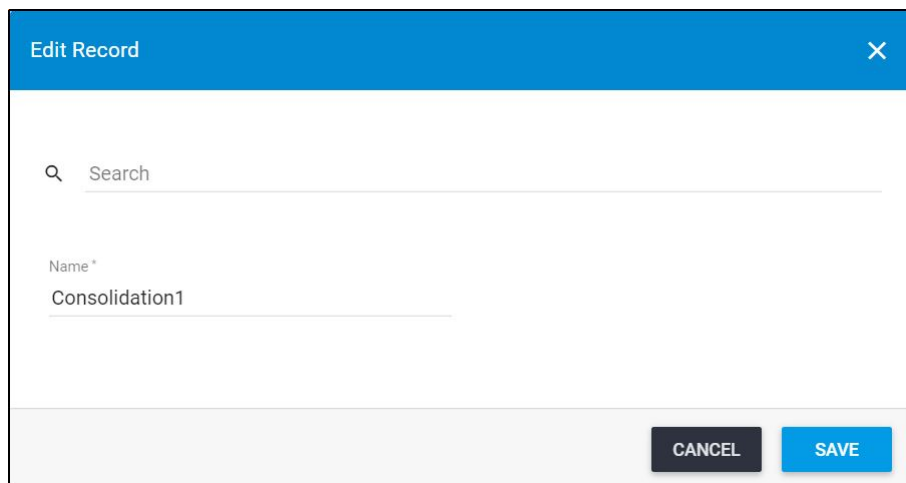


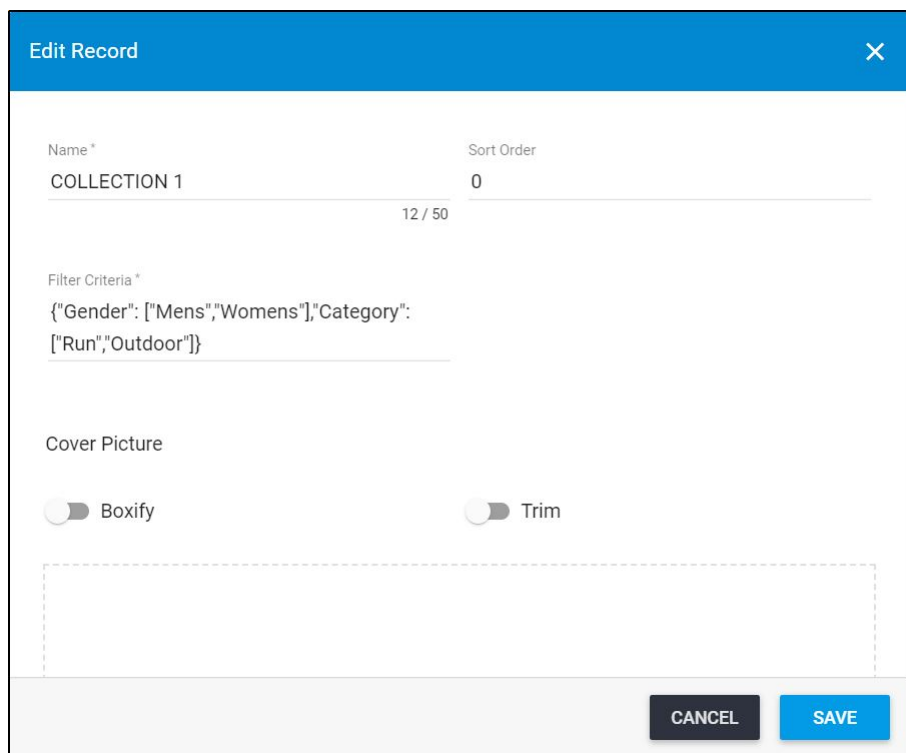
## Update collection

To update a folder or collection, select “Edit Record” from the Actions menu next to it, the following window appears in case you are updating a folder:



The screenshot shows a modal window titled "Edit Record" with a close button (X) in the top right corner. Inside the window, there is a search bar with a magnifying glass icon and the placeholder text "Search". Below the search bar, there is a label "Name\*" followed by a text input field containing the text "Consolidation1". At the bottom right of the window, there are two buttons: "CANCEL" and "SAVE".

You can view the collection and click the Edit button, its details are displayed as shown in the below example for a collection of type “Criteria”:



The screenshot shows a modal window titled "Edit Record" with a close button (X) in the top right corner. Inside the window, there are two input fields: "Name\*" with the value "COLLECTION 1" and "Sort Order" with the value "0". Below these fields, there is a label "Filter Criteria\*" followed by a text input field containing the JSON string: `{"Gender": ["Mens","Womens"],"Category": ["Run","Outdoor"]}`. Below the filter criteria, there is a label "Cover Picture" followed by two toggle switches: "Boxify" and "Trim", both of which are currently turned off. At the bottom right of the window, there are two buttons: "CANCEL" and "SAVE".

Make the changes you want then click **Save**.