Request reasons

Through this tab, you can specify reasons for rejecting or approving request types. These reasons are displayed in T1 Studio. The page appears as shown below:

	G I	5	0 of 3 Selected				:	C
_	d Ç		Reason 🗘	Reason Type 🗘	Status 0	Updated By 🗘	Updated Date ~	Actio
] :	5		To be rejected	Rejection	Active		🛱 Oct 12, 2021	
] -	Ļ		Article request meets	requiremen Approval	Active	-	🖾 Oct 12, 2021	3
] :	i.		Article request does n	ot meet req. Rejection	Active		🖾 Sep 10, 2020	

Reasons for approving or rejecting requests are listed, for each one, the request type, status, the user who updated the record, and the update date are displayed. You can add a new reason, update, or delete any of the reasons as discussed in the following sections.