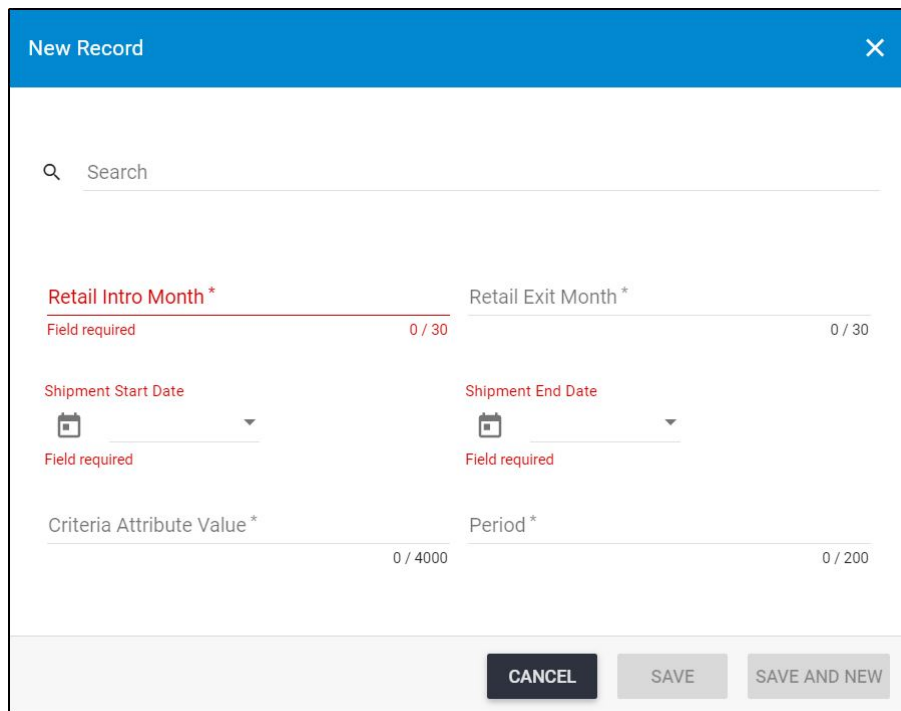


## Add retail window

To add a retail window for the catalog, follow these steps:

1. Click the add button, the following window appears:



The screenshot shows a 'New Record' form with a blue header and a search bar. The form contains several required fields:

- Retail Intro Month \***: A text input field with a red underline and 'Field required' below it. The character count is '0 / 30'.
- Retail Exit Month \***: A text input field with a red underline and 'Field required' below it. The character count is '0 / 30'.
- Shipment Start Date**: A date picker field with a calendar icon and a dropdown arrow. It has a red underline and 'Field required' below it.
- Shipment End Date**: A date picker field with a calendar icon and a dropdown arrow. It has a red underline and 'Field required' below it.
- Criteria Attribute Value \***: A text input field with a red underline and 'Field required' below it. The character count is '0 / 4000'.
- Period \***: A text input field with a red underline and 'Field required' below it. The character count is '0 / 200'.

At the bottom of the form, there are three buttons: **CANCEL** (dark blue), **SAVE** (light gray), and **SAVE AND NEW** (light gray).

2. Enter the retail intro month and retail exit month, each in its field,
3. Select the shipment start date and shipment end date,
4. Select the criteria attribute value based on which the retail window is assigned to the article,
5. Enter the period,
6. Click **Save** to add the window and close the window, or **Save and New** to add the retail window and open a new window.