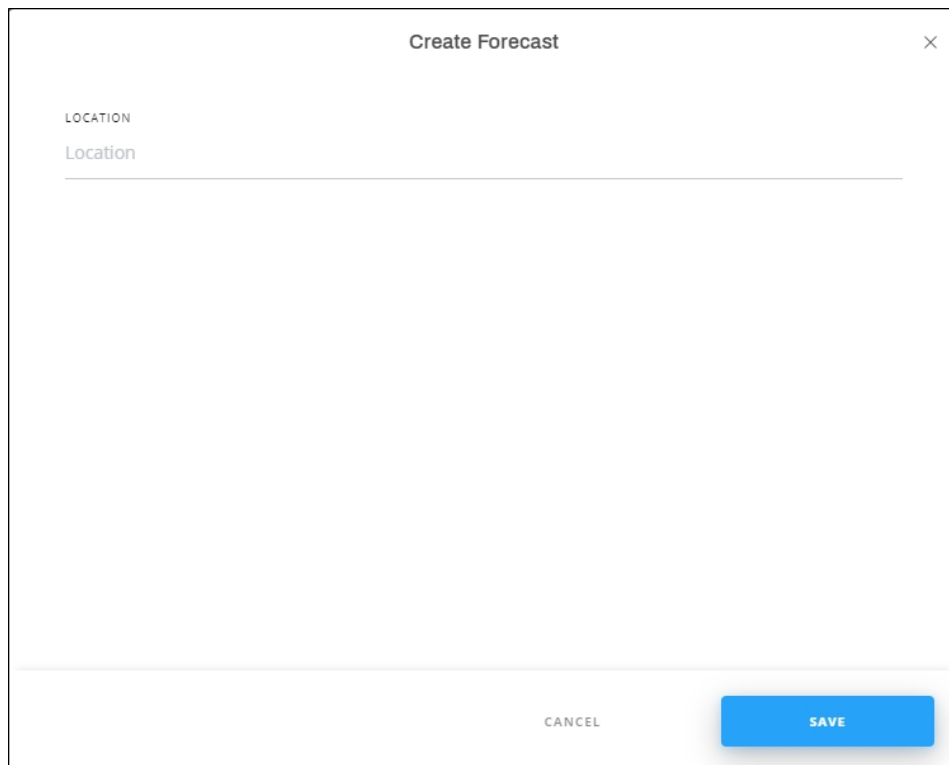


Create forecast

To create a forecast, click **Create forecast** button, the following window appears:



The screenshot shows a dialog box titled "Create Forecast" with a close button (X) in the top right corner. Inside the dialog, there is a label "LOCATION" followed by a text input field containing the word "Location". Below the input field is a horizontal line. At the bottom of the dialog, there are two buttons: "CANCEL" and "SAVE". The "SAVE" button is highlighted in blue.

Select the location(s) you want, then click **Save**.

If the logged in user is "Full range", the window appears as shown below:

Create Forecast ×

* CUSTOMER (DISPLAYING FIRST 100 ITEMS. PLEASE START TYPING TO DISPLAY MORE...)

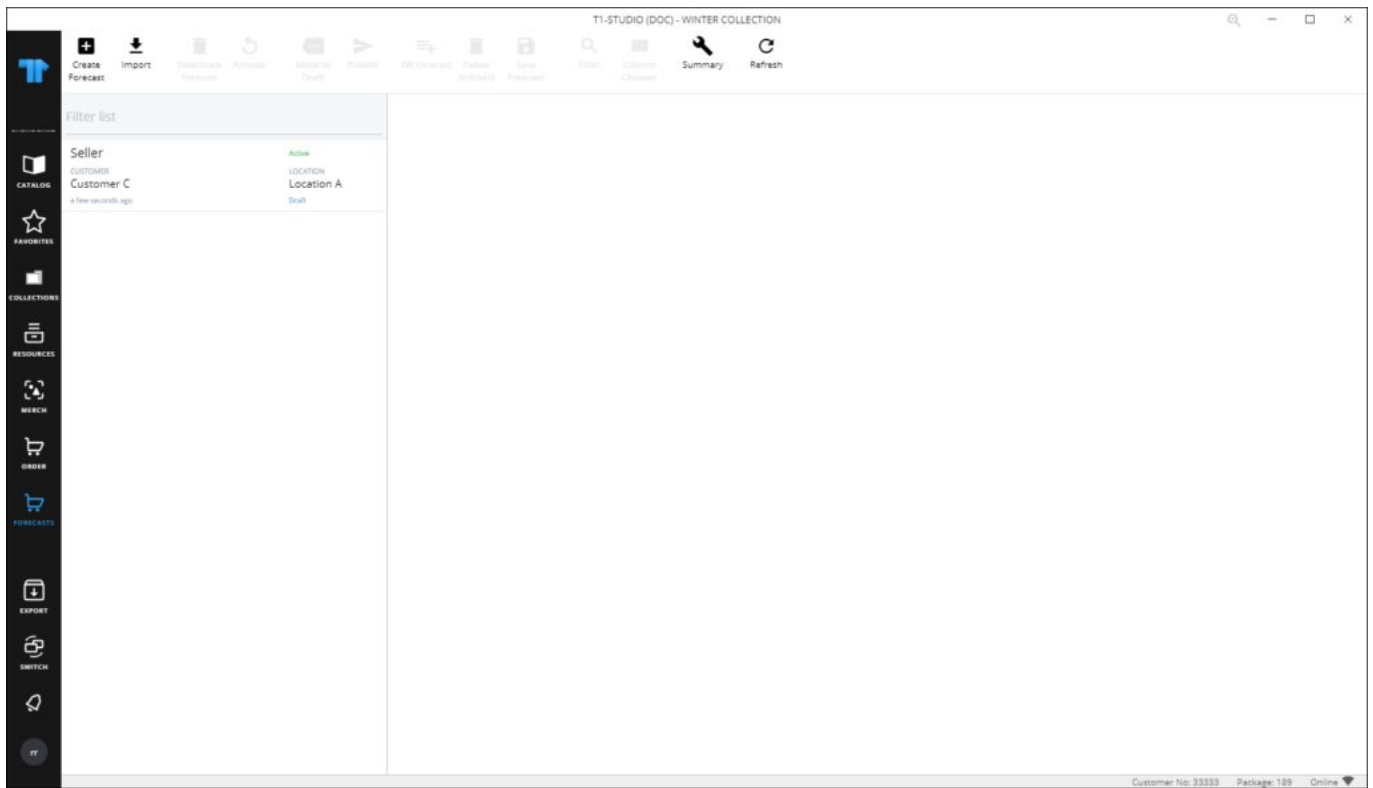
Customer ×

LOCATION

Location

CANCEL SAVE

The forecast is added and you need to add the articles and their quantities, its status is "Draft" as shown in the below example:



The following section discusses how to add articles and quantities to the forecast.

Note:

- If buy windows are defined for the selected catalog and forecasts are accepted for the buy window, another field is displayed to allow you to select the window you want, as shown in the below example:

Create Forecast ×

* BUY WINDOW
Buy Window ▼

* CUSTOMER (DISPLAYING FIRST 100 ITEMS, PLEASE START TYPING TO DISPLAY MORE...)
Customer ×

LOCATION
Location

CANCEL SAVE

If the Accept forecasts is not activated for the buy window, it is not displayed within the dropdown list.